CROSSROADS CSB VACANCY ANNOUNCEMENTS FOR WEBSITE AND INTERNAL POSTING

July 29, 2019

An Agency application must be submitted for all positions. Send application to Crossroads Community Services P.O. Drawer 248, Farmville VA 23901 or visit the website at: www.crossroadscsb.org or call 434-392-7049. For all positions: Salary commensurate with qualifications and excellent fringe benefits. Crossroads CSB is also an approved site for the National Health Service Corps Loan Repayment Program.

Crossroads Community Services is an Equal Employment Opportunity Employer

ID/DD Case Managers (Intellectual Disabilities) – These full-time positions will provide case management services in an outpatient setting located in Farmville, VA. Incumbent must meet Medicaid standards for qualified case manager for developmental disabilities case management services and possess previous work experience in similar setting. Bachelor’s degree and experience with DD and ID Community Waivers required. Valid Virginia Driver’s license and acceptable driving record also required. (Position 1935)

Case Managers (Mental Health and Substance Abuse) – These full-time positions are in Farmville, VA and will provide case management services to adults with mental health and/or substance abuse. Emphasis will be placed on case management services for these positions. This includes clinical assessment, treatment planning, discharge planning, linking with community services, aggressive outreach and follow-up as well as acting as liaison to public and private treatment facilities. The ideal incumbent must possess the knowledge, skills and qualifications in the Case Management Licensing Regulations to fulfill the job requirements. The ideal incumbent should also possess a proven ability to work well within communities and treatment teams. A Bachelor’s degree in Human Services with a minimum of two years related experience is required. A valid driver’s license and an acceptable driving record is required. (Position #2040)

Case Manager (Substance Abuse) – This position is located in Cumberland, VA and will provide case management services to adults with substance abuse. Emphasis will be placed on case management services for this position. This includes clinical assessment, treatment planning, discharge planning, linking with community services, aggressive outreach and follow-up as well as acting as liaison to public and private treatment facilities. The ideal incumbent must possess the knowledge, skills and qualifications in the Case Management Licensing Regulations to fulfill the job requirements. The ideal incumbent should also possess a proven ability to work well within communities and treatment teams. A Bachelor’s degree in Human Services with a minimum of two years related experience is required. A valid driver’s license and an acceptable driving record is required. (Position #2045)

Licensed Eligible Therapist (Substance Abuse) - This full-time position is available in our Farmville, VA Clinic and will provide a full array of substance abuse treatment including assessment, crisis intervention, individual and group therapy, and case management services to adults and children in outpatient mental health centers. Incumbent must be licensed in Virginia as Clinical Psychologist, LCSW, or LPC. Must also possess previous experience in similar setting providing therapy services as required. (Position #2055)
**Community Support Specialist** – This full time position will provide training and support services to individuals with mental health and/or substance abuse. Responsibilities include documenting and evaluating progress of individuals receiving support services, and providing training and support in personal care, home and community living, and behavior management skills. This position reports to and receives supervision from the Supported Living Program Senior Case Manager. Staff shall be hired with the goal of becoming welcoming, recovery-oriented, and co-occurring competent to engage all individuals receiving services in empathetic and hopeful relationships in an effort to help them address multiple issues successfully and shall support agency efforts to accomplish this. A Bachelor’s degree and experience in a related field is required. (Position #2095)

**Clinic Supervisor** – This full-time position will be responsible for monitoring the delivery of clinical services within our Charlotte VA Clinic. The position will provide a full range of treatment and prevention services to clients with psychiatric, emotional, substance abuse and/or social problems. You will provide clinical and administrative support to staff assigned to this site Clinic. You must possess a graduate level degree in psychiatric social work, psychology or a directly related field plus three years’ experience in a mental health setting or an equivalent combination of education and experience. You also must possess at least one year experience in a clinical supervision role with a master’s or above level staff required. You must be licensed in Virginia as a Clinical Psychologist, LCSW, or LPC. Travel may be required. A valid Virginia Driver’s License is required. (Position # 1955)

**Emergency Services Therapists (3)** – These full-time positions in Farmville, VA are responsible for crisis intervention counseling, clinical assessments, hospital prescreening activities and consultation/education to the community. The incumbent must possess the knowledge, skills and abilities to fulfill the job requirements. You must have previous related work experience in the field of crisis intervention and emergency services. A graduate level degree in a human services field is required. The incumbents must also meet the minimum qualifications to become a Certified Pre-Screener. (Position #2090)

**Registered Nurse (RN)** - This full-time position is located in Farmville, VA and is responsible for direct nursing care under the instructions of a licensed Physician or Nurse Practitioner. Duties will include assessment, counseling and monitoring of mental health clients, ID/DD individuals and Substance Abuse consumers. The position requires close coordination with the Psychiatrists and Nurse Practitioners for the purpose of patient monitoring, patient scheduling and injections and dispensing of medications. Knowledge of the following is preferred: DD/ID services and substance abuse services and programs; psychiatric disorders; psychotropic medication usage and side effects in children, adolescents and adults; and principles, practices and standards of professional psychiatric nursing. Skills in the following are required: effective oral and written communication skills, strong interpersonal skills, and exceptional organizational skills. A license as a Registered Nurse (RN) is required and experience in psychiatric nursing, counseling and treatment planning is preferred. Limited travel to our local clinics may be required. (Position #1945)

**Training Specialists (2)** – Residential Programs- Full-time and part-time positions in our Residential Programs. Duties include providing support in independent living skills and vocational skills to adults with intellectual disabilities as well as keeping accurate service records. Positions involve working with individuals who have intensive support needs and behavioral challenges. These part-time position will
be limited to a maximum of 28 hours work per week and will be scheduled for overnight hours. High School diploma or equivalent is required. A valid Virginia Driving License is also required. (Minimum salary will be $12.06 per hour. (Position #2050)

Quality Assurance/Utilization Review Assistant II – The qualifying incumbent is responsible for medical record reviews, statistical reporting duties, and tasks related to health information regulations and processes. Knowledge of HIPAA, CMS, DBHDS and CARF regulations as well as familiarity with EHR is required. Employment experience in the Behavioral Health Field is preferred. (Position #2030)

Peer Support Specialists – These full-time positions are for individuals with a minimum of one year of current recovery experience related to substance abuse to serve as peer support specialists. These positions provide support and direct intervention to other individuals entering or progressing in their recovery experience. Mandatory training and certification will be provided with continued employment contingent on successful completion of certified peer support training. The successful candidate must have a minimum of a high school diploma, a valid unrestricted Virginia Driver’s License and proof of auto liability insurance required. (Position #2035)

Secretary/Reimbursement Clerk - This full-time floater position will be located primarily in Charlotte CH, Lunenburg, and Cumberland, VA but may work at other locations as needed. This position will handle secretarial, administrative and reimbursement services within our Clinics. The position will include duties as receptionist, clinic secretary and reimbursement clerk. Excellent office, organizational, communication and interpersonal skills are required. A valid Virginia Driver’s license is required (Position #1930)

Psychosocial Rehabilitation Program – Assistant (Full-Time) – This position is responsible for the financial reimbursement and program coordination activities for the psychosocial rehabilitation programs. The position is directly responsible and accountable to the Mental Health Day Program Director. Knowledge of business management practices, organizational management and preparation of statistical reporting required. Strong written and oral communication skills preferred. The ideal candidate will possess capabilities in secretarial/clerical, computer skills and bookkeeping. A valid Virginia Driver’s license is required. A flexible schedule will also be required to meet the needs of the Program (Position 1950)

Training Specialists (2) – Day Support Programs- These full time positions are located in Charlotte Court House, VA. These positions will involve working with individuals who have intensive support needs and behavioral challenges and will provide day support in independent living skills and vocational skills to adults with intellectual and developmental disabilities as well as keeping accurate and timely records. High School diploma or equivalent is required along with a valid Virginia Driving License. Salary based on qualifications (minimum is $12.06 per hour). (Position #2085)